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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 4 October 1961

FROM : Chief, Intelligence Production Faculty

SUBJECT: Weekly Activities Report No. 35  
27 September - 3 October 1961

I. SIGNIFICANT ITEMS

Nothing to report.

II. OTHER ACTIVITIES

1. The high-level support being given in OSI to the training program which OTR is giving to new OSI analysts was demonstrated on Monday afternoon. At that time Dr. Scoville, his two Deputies, and his Staff chief gave a one-hour discussion of OSI for the OSI analysts in the training program. Dr. Scoville spoke for 15 minutes on the role of OSI, before leaving to brief the DCI. After this his two deputies talked about their roles in OSI and then threw the meeting open to discussion. The analysts had enough questions to fill in the remainder of the hour. 25X1A9a  
[REDACTED] attended this presentation.

2. [REDACTED] met with two individuals in OCR Document Division to discuss OTR intelligence information reading requirements. The chief of Document Division asked [REDACTED] to make sure that all of the reading requirements were really needed, that finished intelligence could not supply the information, and that the faculty members would use the reports on a current basis. After checking with OTR schools and faculties some changes were made in the reading requirements so that they are more representative of urgent training needs. 25X1A9a 25X1A9a

3. Writing Workshop (Basic) No. 9 ended September 28. Following a critique of their first papers, which served to convince each of the 14 students of his particular need for the course, they applied themselves with enthusiasm and diligence. Their final papers reflected an awareness, if not always a mastery, of their writing problems.

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4. The Writing Workshop correspondence course now has 16 students, three of whom have had their mid-course conference with the instructor.

5. The two Air Force officers who were given a 3-day CIA orientation on photographic intelligence were briefed by [REDACTED] Wednesday morning on problems of 25X1A9a intelligence production.

6. The Intelligence Research (Map and Photo Interpretation) Course No. 18 began on 2 October with an enrollment of 13 students. Students from ORR, OSI, NPIC, OCR, and DD/P are enrolled in the Course.

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